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S. B. PATIL COLLEGE OF ARCHITECTURE AND DESIGN

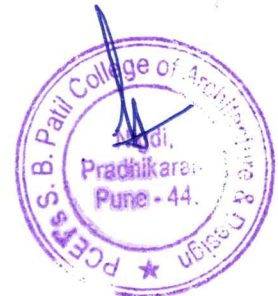
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- Approved by Council of Architecture, New Delhi
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Ref no:

Meeting No. -SBPCOAD/NAAC/IQAC/01/2024 Attendance for 1st IQAC Meeting – 2024-2025.

Sr.No	Name	Post	Sign
01	Ar. Shilpa Patil	Incharge Principal	
02	Dr. Girish Desai	Executive Director PCET	
03	Ar. Shirish Morey	Professor	
04	Ar. Priyanka Dumane	Associate Professor	
05	Ar. Ajay Harale	Associate Professor	
06	Ar. Rujuta Pathak	Associate Professor	
07	Mr. Laxman Torgale	Office Supritendent	
08	Mr. Kisan Kale	Accountant	
09	Mr. Rajesh Chitte	Local Society	
10	Ms. Janhavi Bhosale.	Student Representative	
11	Ar. Parth Kumbhar	College Alumini	
12	Ar. Prashant Deshmukh	Entrepreneur	
13	Ar. Paras Netragoankar	Practicing Architect	
14	Ar. Shashwati Sinhal	IQAC Coordinator	



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Date: 25/09/2024

Meeting No: SBPCOAD/NAAC/IQAC/01/2024

Minutes of First IQAC Meeting (Internal Quality Assurance Cell) AY-2024-2025

A meeting of IQAC of S.B. Patil College of Architecture & Design was conducted on 25/09/2024 at 10:00 am.

Following Members of the IQAC were present for the meeting.

1. Ar. Shilpa Patil, Incharge Principal SBPCOAD, Chairman of IQAC.
2. Dr. Girish Desai, Executive Director PCET, Management Representative.
3. Ar. Shirish Morey, Teaching Representative.
4. Ar. Priyanka Dumane, Teaching Representative.
5. Ar. Ajay Harale, Teaching Representative.
6. Ar. Rujuta Pathak, Stakeholder and Teaching Representative.
7. Mr. Laxman Torgale, Non-Teaching Representative.
8. Mr. Kisan Kale, Non-Teaching Representative.
9. Mr. Rajesh Chitte, Local Society Member.
10. Ar. Parth Kumbhar, Alumni Representative.
11. Ar. Janhavi Bhosale, Student Representative.
12. Ar. Prashant Deshmukh, Industrialist Member.
13. Ar. Paras Netragoankar, Employer Member
14. Ar. Shashwati Sinhal, IQAC Coordinator.

Ar. Rujuta Pathak, the Teaching Representative, introduced and welcomed newly appointed committee members, as well as informed them about IQAC and NAAC. IQAC Coordinator Ar. Shashwati Sinhal welcomed all members to the first IQAC meeting for AY-2024-25 and asked the Hon'ble IQAC Chairman and members to allow her to take up the topics on the agenda. The Chairman allowed her to do so.



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Agenda Point: SBPCOAD/NAAC/IQAC/01/2024/01

Agenda: Review and Action taken for last meeting conducted on 17.07.2024

The minutes of the earlier meeting of the IQAC which was held on 17/07/2024 along with the action taken report was presented by the IQAC Coordinator.

Sr.No	Agenda point	Discussion on Agenda.	Action/Decision Taken
01	College Quality Development	Discussion was done to improve practical/ technical knowledge of students by inviting industry experts.	Instruction given to in charge faculty invite professionals to conduct expert lectures as knowledge gaining session. More exploration on architecture oriented case studies by students & faculties.
02	Statutory Approval Process for College	Discussion on CoA enrolment of First year students of AY 2024-25, & DTE approval to be taken.	Instruction given to the Admin in charge, to accelerate the Statutory Approval processes.
03	Research and Innovation	Discussion was done regarding the students and faculty's involvement in research, Design competitions, summits, workshops & conferences.	Instruction was given to Research cell to motivate students and faculties to write research paper, and attend Design competitions, summits, workshops & conferences.

Following items as per agenda were discussed during the meeting: -

Agenda Point: SBPCOAD/NAAC/IQAC/01/2024/02

Agenda: Review on activities related to College Quality Development pertaining to NAAC Criteria.

Sr.No.	Criterion Name	Related Activities Conducted/Planned
01	Curricular Aspects	• IQAC coordinator Prof. Shashwati Sinhal informed all about site visits undertaken for subjects like Architectural Design & Building Construction & Materials. • She informed regarding guest lectures undertaken for Housing and Building Services. • She informed about toppers list of all the years of AY 2023-24.





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02	Teaching Learning and Evaluation	• IQAC coordinator Prof. Shashwati Sinhal informed all about monthly academic meeting and its agendas. • She also informed about formation of new committee for each subject headed by an expert faculty to improve academic outcome of students. • The Design competition brief can be interpreted as a design issue. Involvement of all year students in an urban level design project to be completed under architectural design subjects.
03	Research Innovation and Extension	• IQAC coordinator Prof. Shashwati Sinhal briefed all about workshops, summits, research conferences attended by faculties & students. • She also informed about Industrial & Academic MOU's signed by college. • She also informed Demo session conducted on various software under skill development. • She also informed live project of Environmental Clearance of PCU undertaken under Design Cell.
04	Infrastructure and Learning resources	• IQAC coordinator Prof. Shashwati Sinhal briefed about purchase of required dead stock as per CoA norms. • She also informed about ambience developed in the college for CoA visit.
05	Students Support & Progression	• IQAC coordinator Prof. Shashwati Sinhal informed all about social activities conducted by institute to create social awareness in faculties & Students.
06	Governance, Leadership and Management	• IQAC coordinator Prof. Shashwati Sinhal explained about various activities like FDP's, TTP's undertaken for the faculty development. • IQAC coordinator Prof. Shashwati Sinhal informed about college branding & Counselling sessions conducted in various cities for upcoming admission process.
07	Institutional Values and Best Practices	• IQAC coordinator Prof. Shashwati Sinhal explained about, events conducted to imbibe institutional values in students.





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Agenda Point: SBPCOAD/NAAC/IQAC/01/2024/04

Agenda: Any other relevant point/topic with the permission of the Chairman.

Some suggestions were given by IQAC Members in the above meeting:

- Ar. Prashant Deshmukh sir advised a visit to Navi Mumbai Airport by faculties and students.
- Ar. Prashant Deshmukh sir suggested that the institute to organize a lecture on the new impending Ahmedabad city development and its future perspectives. Also attend conferences and summits on the same subject.

The meeting concluded with a vote of thanks.

Meeting Attended by: 14 IQAC committee members.

Prof. Shashwati Sinhal
(IQAC Coordinator)

Ar. Shilpa Patil
Incharge Principal - SBPCOAD

