

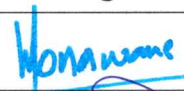
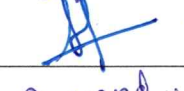
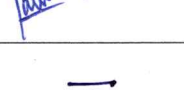
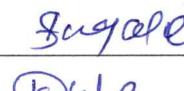
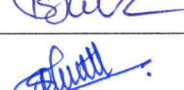
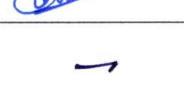
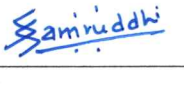
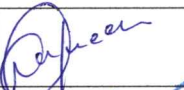
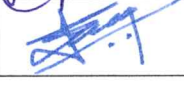
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Ref no:

Date: 27.09.2023

Meeting No: SBPCOAD/NAAC/IQAC/01/2023

Attendance for First IQAC Meeting – 2023-2024.

Sr.No	Name	Post	Sign
01	Dr. Mahendra H. Sonawane	Chairman	
02	Dr. Girish Desai	Management Representative	
03	Ar. Shilpa Patil	Teaching Representative	
04	Ar. Priyanka Lokhande	Teaching Representative	
05	Ar. Supriya Savant	Teaching Representative	
06	Ar. Rujuta Pathak	Stake Holder and Teaching Representative	—
07	Mr. Laxman Torgale	Non-Teaching Representative	
08	Mr. Kisan Kale	Non-Teaching Representative	
09	Mr. Rajesh Chitte	Local Society Member	
10	Mr. Prasad Nanekar	Student Representative	—
11	Ar. Samruddhi Shinde	Alumni Representative	
12	Ar. Prashant Deshmukh	Industrialist Member	—
13	Ar. ^{Naznin} Naznin ^{Ahmed} Ahmed	Employer Member	
14	Ar. Shirish Morey	IQAC Coordinator	





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Ref no:

Date: 28/09/2023

Meeting No: SBPCOAD/NAAC/IQAC/01/2023

Minutes of First IQAC Meeting (Internal Quality Assurance Cell) AY-2023-2024

A meeting of IQAC of S.B. Patil College of Architecture & Design was conducted on 27/09/2023 at 11:00 am.

Following Members of the IQAC were present for the meeting.

1. Dr. Mahendra Sonawane, Principal SBPCOAD, Chairman of IQAC.
2. Dr. Girish Desai, Executive Director PCET, Management Representative.
3. Ar. Shilpa Patil, Teaching Representative.
4. Ar. Priyanka Lokhande, Teaching Representative.
5. Ar. Supriya Sawant, Teaching Representative.
6. Mr. Laxman Torgale, Non-Teaching Representative.
7. Mr. Kisan Kale, Non-Teaching Representative.
8. Mr. Rajesh Chitte, Local Society Member.
9. Ar. Samruddhi Shinde, Alumni Representative.
10. Ar. Shirish Morey, IQAC Coordinator.
11. Ar. Nazneen Ahmed, Employer Member

Ar. Rujuta Pathak, (Stakeholder and Teaching Representative), Ar. Prashant Deshmukh (Industrialist Member), Mr. Prasad Nanekar (Student Representative) member of our College IQAC was not present for the above meeting.

IQAC Coordinator Ar. Shirish Morey welcomed all the Members and requested the Hon'ble IQAC Chairman and the Member to permit him to take up the items as per the agenda. The Chairman permitted him to do so.



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Agenda Point: SBPCOAD/NAAC/IQAC/01/2023/01

Agenda: Review and Action taken for last meeting conducted on 04.07.2023.

The minutes of the earlier meeting of the IQAC which was held on 04/07/2023 along with the action taken report was presented by the IQAC Coordinator.

Sr.No	Agenda point	Discussion on Agenda.	Action/Decision Taken
01	College Quality Development	Initiative by Students Council in College Development Activities.	Instructions were given to the Newly formed Students Council members for the A.Y. 2023-2024 and accordingly it was planned to involve the members and students in various college development activities.
02		MoU with building material, branded Manufacturing Companies.	Instruction given to in charge Faculty member for MoU. This will be followed for next Academic Year (2023-2024).
03		Involvement of Parents in College development.	Instructions were given to Class Coordinators to inform Parents through students if they can take the initiative for the development of College in various activities.
04		Formation of Students Social Club or Students Rotary Club for Institute.	Instructions were given to the Faculty member related to student's development to form a Social Club or Students Rotary Club for College wherein students will be exposed to social activities.
05		Purchase of New 3-D Plotter for College.	Instruction is given to concerned faculty members to take the initiative and carry forward the process for the same.
06		Involvement of Students in Architectural on-going projects.	It was assured to all the members that such initiative which will benefit the students will definitely take into consideration in next academic year.

Following items as per agenda were discussed during the meeting: -

Agenda Point: SBPCOAD/NAAC/IQAC/01/2023/02

Agenda: Review on activities related to College Quality Development pertaining to NAAC Criteria.

Sr.No.	Criterion Name	Related Activities Conducted/Planned
01	Curricular Aspects.	• New Academic Calendar from SPPU for AY-2023-2024 received on 8th May 2023, the new Academic year 2023-2024 started from 12th July 2023 for Third, Fourth and Fifth Year B.Arch. Second year Academic Year started from 14.08.2023. First year to start from 09.10.2023. • Student Skill Development Program on AutoCAD starts from 01.09.2023 to 20.10.2023. 43 no of students from 2nd year enrolled in the program.
02	Teaching Learning and Evaluation.	IQAC member and Academic Coordinator, Ar. Priyanka Lokhande informed to all the members regarding various academic activities conducted in college. • Principal Mahendra Sonawane sir suggested taking initiatives for advance learner students. • Commencement of Term I AY 2023-24 for 3rd and 4th year from 10.07.2023 • Commencement of 1st Year AY 2023-24 will be on 09.10.2023 • 3rd and 4th Year Midterm academic scrutiny term I conducted on 2.08.2023 • In Sem of 3rd and 4th Year AY 2023-34 conducted on 21.08.2023 to 25.08.2023 • Midterm 3rd to 4th year academic scrutiny conducted on 11.09.2023 to 15.09.2023 • Proposed date for PTM of 2nd, 3rd and 4th Year is on 06.10.2023 • Regular Monthly Academic meetings conducted for review on Syllabus Completion, progressive marking, etc. • Remedial Classes for students were conducted on 16.09.2023.





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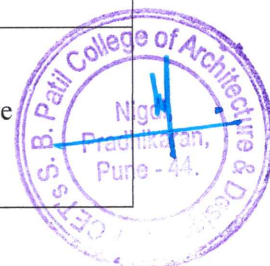
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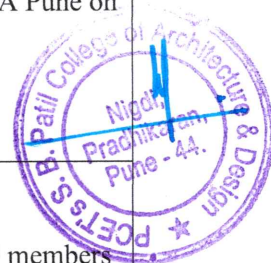


03	Research Innovation and Extension.	IQAC Coordinator informed members that, following are the activities conducted under Research Innovation and Extension. • International Conference conducted at SBPCOAD on 17th and 18th of July 2023 on Architecture Planning-Education, Research and Profession • Chief guest Ar. Abhay Purohit, President of Council of Architecture New Delhi, , Keynote speaker Dr. Ujjwala Chakradeo (SNDT Mumbai), Dr. Smita khan (Nagpur), Dr. Vasudha Gokhale (BNCA Pune) and dr. Kavita Daryani (JNAFAU Hyderabad) was present for the above conference. • International speaker Mr. Julion Rennie (New Zealand) also attended the conference. • The Research papers are checked for Plagiarism, before getting it published in the proceeding book by SBPCOAD. • Principal Mahendra Sonawane sir suggested keeping the record of before and after plagiarism checks of research paper and ISBN no. • Academic MoU were done with Pimpri Chinchwad Education Trust's PCCOE and PCCOE (Civil Dept) on 29.08.2023 and 14.09.2023 respectively • MoU with Trinity College of Architecture was done at SBPCOAD on 12.09.2023. • Principal and Faculty members of SBPCOAD attended "12 on 12" program organised by Bricks College of Architecture on 19.08.2023. • Chief guest for the event was Hon' Ex. CoA President, Ar. Habeeb Khan.
04	Infrastructure and Learning resources.	It was informed to the members that following activities were conducted under the above Criterion.



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		Maintenance activity conducted for various facilities such as D.G. set, Drinking water Facility, CCTV camera, Lift and Fire Fighting System. Regular Subscription Renewal for E-resources is Conducted such as K-Hub etc.
5	Students Support and Progression.	It was informed to the members that following activities were conducted under the above Criterion. • On 14.08.2023 "Our Alumni Ms. Kiran Ranka felicitated by Principal sir for her Achievement "She is currently perusing landscape Architecture at Polytechnic Di Milano, Italy. Simultaneously she has completed course on Green and liveable cities headed by renowned Ar. Ronald van Warmerdam at TU deft Netherlands. She has also completed Urban and regional planning at Florida University, USA. • Utopia 2K23. (Mini Cultural- get together) - event at SBPCOAD conducted on 25.08.2023 • Student Council batch distribution ceremony conducted on 08.09.2023 for the AY 2023-2024 • Students and faculties participated in Architectural Photography competition organized by National Association of Students of Architecture (NASA) conducted on 13.09.2023 • Visit at " Home Buying Festival" by CREDAI at Hotel Tip-Top, Wakad with students of 4th year on 16.09.2023 • Our SBPCOAD Students attended the career guidance program called "Career in Built Environment – Avenues at BNCA Pune on September 25th, 2023
06	Governance, Leadership and Management.	IQAC Member Mr. Laxman Torgale Sir informed to all members





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		of the Activities conducted related to the Criterion. • SPPU Affiliation for Academic year 2023-24 on 05/07/2023. • Institution Information filled in Google form send by COA the Email Regarding Scholarship Scheme for 2023-24 on 31.08.2023. • Admission process is undergoing in College for First Year B.Arch. CAP round 01 was from 16.09.2023 to 18.09.2023. CAP round-02 from 24.09.2023 to 26.09.2023. • First Quarterly Financial Audit for Financial year 2023-2024 was conducted on 21.08.2023. • Update on new fees structure for AY-2023-2024 from FRA still waited. • Internal ISO Audit for Academic Year 2023-2024 was conducted from 07.08.2023 to 11.08.2023. • ERP Orientation session for Faculties, under Faculty Development was conducted successfully on 03.07.2023. • ISOLA AGM meeting and awards function at Ahmedabad on 16.09.2023 attended by Ar. Shilpa Patil. • IIA-PCMC INSTALLATION PROGRAM conducted at Hotel Blue Water on 01.07.2023. • Ar. Shirish Morey, member of IIA-PCMC attended the above program. • New Students Council for AY-2023-2024 was formed on 24.08.2023 • Facilitation Centre for Students Registration, Admission process for AY-2023-2024 and ERP and Anti Ragging Registration of F.Y. Students organized at SBPCOAD. • Webinar Conducted on Building Services attended by Faculty members, Ar. Tanvi Ganorkar, Ar. Bijal Vakharia and Ar. Nikita Navlakha from 22.08.2023 to 26.08.2023. • Online Workshop was conducted by ECBC and PCCOE on Building Services Guidance on E-Quest Software training
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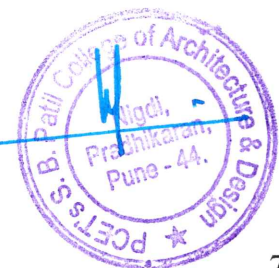
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		attended by Faculty members 07.09.2023 to 09.09.2023.
07	Institutional Values and Best Practices.	• Guru Poornima was celebrated at SBPCOAD on 03.07.2023. • On behalf of World Conservation Day, a Tree Plantation drive was conducted by Students and attended by Faculty members on 07.08.2023. • S.B. Patil College of Architecture & Design, Pune has celebrated Librarians Day on 12/08/2023 to honour and remember the father of Library & Information Science Dr. S.R. Rangnatha. • Independence day, on 15th August 2023. Flag hoisting was done by the guest of honour for the occasion, Major Milind Wathare (Retd) from Indian Army. • A Satyanarayan Pooja was organised in College on the occasion of Gokulashtmi on 06.09.2023 which was attended by Honorable Principal sir, all Staff, Students and Guests from other institutes under PCET. • Teachers Day Program was conducted at our college for all Staff and Students on 08.09.2023. Seven Academicians were felicitated on this occasion. • On the occasion of Teacher's Day Celebration felicitation of Academic Rank Holders and the Badging Ceremony Program of Elected Students Council Members of S.B.Patil College of Architecture and Design was conducted. • A Faculty Get together Program was organized, Lunch at De Dana Dan Restaurant in Pune.





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Agenda Point: SBPCOAD/NAAC/IQAC/01/2023/03

Agenda: Any other relevant point/topic with the permission of the Chairman.

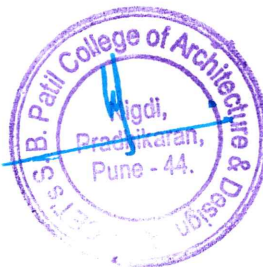
Some suggestions were given by IQAC Members in the above meeting:

- Employer Member Ar. Nazneen Ahmed suggested that under academic development, students should be well versed with building byelaws and standard informative documents such as NBC, etc. This will help the students to perform well during their practical training program and also in their professional carrier.
- IQAC Chairman Dr. Mahendra Sonawane suggested that before the student get into their Practical Training program, they should be well equipped with the various patterns of interviews and suggestions to faculties to identify Practicing Architects and get the information from them as to what knowledge do they expect from a students or trainee who approaches them for the Practical Training program or Jobs.
- Local Society member Er. Rajesh Chitte who is into construction industry insisted that College can send the students to his ongoing projects for site visit where he can arrange to explain them about the correlation between working drawings with actual work executed on site.

The meeting concluded with a vote of thanks.

Meeting Attended by: 11 IQAC committee members.


Prof. Shirish J. Morey
(IQAC Coordinator)




Dr. Mahendra H. Sonawane
Principal -SBPCOAD